

Board of Library Commissioners

Meeting Minutes: September 5, 2007

Place: Central Library Community Room
Date: September 5, 2007
Barbara Garvey (presiding)
Craig Givens, Sheila McElwaine, Vera O'Connor, Hector Toledo.

Attending:

Absent: Commissioner Madeline Landrau, Commissioner Rudy Ruggeri

Staff: Emily Bader, Director
Lee Fogarty, Assistant Director
Carol Leaders, Business Manager (*minute taker*)

Call to order: 5:37 p.m.

Agenda Item	Discussion & Decisions	Action Items (follow up)
1. Opening reading	Commissioner McElwaine	
2. Minutes of the July 23, 2007 Meeting	Commissioner McElwaine moved, with Commissioner Garvey providing the second, to accept the minutes of the July 23, 2007 meeting of the Springfield Library Board of Commissioners.	
3. Library Advisory Committee Reports:	Mason Square - Kat Wright reported that the Mason Square Advisory Committee met last week to discuss the findings of the Mason Square site selection committee and are awaiting Mayor Ryan's decision. Commissioner Garvey stated that the Mayor had visited the recommended sites. East Forest Park - Beryl Kress reported that the East Forest Park Advisory Committee met on August 7th . Forest Park - Ginna Ondricek expressed to the Commission how happy she was with all the work being done on the roof at the Forest Park Branch.	
4. Commission Sub-Committee Reports:	Commissioner McElwaine reporting on behalf of Commissioner Ruggeri -	
Facilities-	East Forest Park - no problems reported Sixteen Acres - Windows need washing; shrubs in front of library need shaping. Library Administration	

	<p>will follow up on these concerns.</p> <p>Indian Orchard - Commissioner McElwaine asked about the status of the handicap parking signs and would like to see the drain cleaned and properly ventilated in the basement. Library Administration will follow up with the City Facilities Zone Chief.</p> <p>Brightwood - Assistant Director Fogarty will follow up on maintenance issues.</p> <p>Central Library - Director Bader reported that all radiator grates have been replaced.</p>	
5. Director's Report:	<p>Director Bader reported that two LSTA grants have been awarded. \$5,000 Equal Access Grant to help enhance outreach services to older adults. \$20,000 grant project serving 'Tweens and Teens' at the Forest Park Branch.</p> <p>Personnel Update - At the beginning of the new Fiscal Year, the Library System had 8 vacancies.</p> <p>Director Bader reported that Linda Grodofsky has been appointed the Branch Supervisor for the Brightwood/East Springfield/Liberty Team. Three new Library Associates have been hired: one full time Library Associate for the Brightwood/East Springfield/Liberty Team; and two part time Library Associates for Mason Square/East Forest Park/Forest Park Team. An internal applicant has filled the Acquisitions Clerical vacant position in the Technical Services Department. Shera Cohen has accepted the Community Relations Coordinator position and will begin early October.</p>	
6. Other Business:	<p>Commissioner O'Connor expressed dissatisfaction with the way the announcement of the mosque building was no longer being considered as a possible site of the Mason Square Library. She felt that Commissioners should have been notified in advance of the newspaper article.</p> <p>Parking issues - Kat Wright inquired about the signage at Mason Square. Director Bader reported that a sign is in the process of being made and will hopefully be installed in October.</p> <p>Director Bader is also working with SMA President, Joe Carvalho on new signage at the Library and on the Quad that will incorporate the Library and SMA Logos.</p> <p>A handicapped accessible sign to be installed on State Street is also being developed.</p>	
9. Adjournment:	<p>It was moved by Commissioner McElwaine and</p>	

	seconded by Commissioner Givens to adjourn. The meeting was adjourned at 6:20 pm	
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Vera O'Connor

Approved: October 3, 2007