



Minutes of the Regular Meeting of the Springfield City Library Board of Commissioners

Place: Central Library Community Room

Date: September 3, 2014

Attending: Chairman Vera O'Connor, Commissioners Stephen Cary, Timothy Moriarty, Matthew Reilly, Lorna Simmons

Absent: Commissioners Krysta Fyntrilakis, Meghan Lunghi

Staff: Molly Fogarty, Library Director
John Ramsay, Assistant Library Director
Carol Leaders, Business Manager
Janet Stupak, Community Relations Coordinator (*minute taker*)

Call to order: Ms. O'Connor called the meeting to order at 5:35 p.m.

Agenda Item	Discussion & Decisions	Action Items
1. Approval of Minutes from the June 11, 2014 Library Commission Meeting	Commissioner Moriarty made a motion to accept the minutes of the June 11, 2014 meeting of the Springfield Library Board of Commissioners. Commissioner Cary seconded the motion. <u>The motion passed.</u>	(follow up)
2. Commission Committee Reports:	None.	
3. Chairman's Report:	Ms. O'Connor reported that she had visited the Mason Square Branch and that it looks good and is very busy.	
4. Director's Report:	Ms. Fogarty spoke about <ol style="list-style-type: none">1. The well received Community Picnic at the Mason Square Branch, which over 600 people attended. Exceptional event thanks to the Outside the Box grant and the energetic staff at the Mason Square Branch. We are working with the City Parks Department to have more trees planted, funded by the grant.2. The hugely successful Candidates Night at the Central Library was well attended. The informal format and collaboration with	



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the City Election Board was key. We will collaborate with Gladys Oyola and the Election Board on another voter registration drive in October.

3. Janet Stupak represented the Library at the Back to School event at Blunt Park in August. The library tent helped visitors find her and gave great visibility to the Library.
4. The adult learners in the library's Read/Write/Now program took part in the adult Summer Reading Club and read many books.
5. The Library Express at Pine Point will close temporarily to allow for renovation of the entire building. Read/Write/Now will move to the Good Life Center in the interim.
6. For the first time in many years the Library will not have to apply for a waiver from the Mass Board of Library Commissioners (MBLC). The City funding for FY15 is in compliance with the MBLC Municipal Appropriation Requirement (MAR).
7. The East Forest Park Branch Library building project is progressing. A first draft for the MBLC is being worked on. Steve Cary volunteered to be the Library Commission liaison to the Design Committee. The Library is writing the building program for the architect to use to design the building, and will attend an MBLC Design workshop on October 15 at the E. Boston Library.
8. The Friends of the Library are interested in doing a fundraising event during National Library Week next year (April 12-18), 5-7 p.m. on a Friday evening at the Central Library.
9. Thanks to Mr. Moriarty for agreeing to help translate library forms, such as "how to get a library card." We will look into putting it online on our website in various



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languages.

**5. Consideration –
Change to
circulation policy
prohibiting use of
library computers if
a patron’s borrowing
card is blocked.**

Mr. Ramsay explained the reasoning behind the requested change, saying, “the policy no longer makes sense. There is should be no direct correlation between overdue fines and access to library computers.” The policy was discussed and a procedural change was agreed upon.

Ms. Simmons suggested that we work with the schools so that kids with overdue fines and billed items can check out books. Mr. Cary said that he would speak to Azell Cavaan, Chief Communications Officer with Springfield Public Schools. Fine amnesty for students was also discussed, with many in favor.

Mr. Reilly made a motion to accept the “first revision” re: computer blocking access due to issues with a person’s borrower record to read:

System Blocks: No Loans or Holds with Network total of \$10 in overdue fines OR one billed item of any value. Ms. Simmons seconded the motion. The motion passed.

6. Other Business:

Mr. Moriarty attended the New England Public Radio opening event on Sunday, saying it was wonderful.

On Friday, September 12 there will be a Health Fair at the Greenleaf Center.

8. Executive Session:

Not necessary.

Adjournment: The meeting adjourned at 7 p.m.

Meghan Lunghi, *Secretary*