



Minutes of the Regular Meeting of the Springfield City Library Board of Commissioners

Place: Central Library Community Room

Date: October 1, 2014

Attending: Chairman Vera O'Connor, Commissioners Timothy Moriarty, Stephen Cary, Meghan Lunghi, Krysta Fyntrilakis, Lorna Simmons, Matthew Reilly

Absent: Janet Stupak

Staff: Molly Fogarty, Library Director
John Ramsay, Assistant Library Director
Patricia D'Amario, Manager of Borrower's Services
Carol Leaders, Business Manager (*minute taker*)

Call to order: Ms. O'Connor called the meeting to order at 5:30 p.m.

Agenda Item	Discussion & Decisions	Action Items
Approval of Minutes from the September 3, 2014 Library Commission Meeting	Commissioner Moriarty made a motion to accept the minutes of the September 3, 2014 meeting of the Springfield Library Board of Commissioners. Commissioner Cary seconded the motion. The motion passed.	(follow up)
2. Commission Committee Reports:	Commissioner Cary reported that he met with Director Fogarty and Assistant Director Ramsay to discuss the East Forest Park Building Program's progress. A draft was sent to the Mass Board of Library Commissioners for review and the feedback was positive. The wish list includes a media lab and quiet study spaces; teen, adult, and children's rooms along with a lobby and community room. It will also include furniture and shelving on wheels. Commissioner Cary is working with Azell Cavaan, Chief Communications Officer for the Springfield School Department, Jeff Welch from PACE on ways to promote library card sign ups during National Library Week.	
3. Chairman's Report:	Ms. O'Connor reported that she frequently visits Sixteen Acres Branch. Reggie Wilson, Branch Manager, is planning a Job Fair to be held at the Clodo Concepcion Community Center.	
4. Director's Report:		



Minutes of the Regular Meeting of the Springfield City Library Board of Commissioners

East Springfield Branch hosted a meet and greet with the Springfield Police Department. The Workforce Development Team is working on developing a partnership with Future Works and the Regional Employment Board on other projects.

Reference Librarian, Matthew Jaquith is working on developing possible partnerships with area restaurants to sponsor the Rotunda Concerts series.

Ms. Fogarty and Mr. Ramsay recently met with Katy Moonan, the Director of the Cultural District, to discuss ways to build partnerships and spread activities throughout the City.

The Read/Write/Now program has been temporarily relocated to the second floor of the Elder Affairs department until June 2015 while the Pine Point Branch is undergoing another renovation phase.

City IT department was instrumental in setting up wireless and Business Manager Leaders worked on a contract to provide parking coupons for the students which was set in place.

Upcoming programs for October include: Candidates' night at the Central Library; Film series at the Mason Square Branch; Non-Profit Mingle and Speed Networking Event also at the Central Library.

Ms. Fogarty thanked Commissioner Moriarty for the translation of our 'How to Get a Library Card' in 6 different languages.

Ms. D'Amario reported that 154 new library cards have been processed with over 150 more to go. Most are new registrations in partnership with PACE.

Commissioner Moriarty suggested the next translation project be focused on our Introduction Letter.

**5. Consideration –
Teens, Ways to work off
fines:**

Mr. Ramsay presented a proposal from the AFTER Team on ways to help teens whittle down their fines so they can borrow again. The Team surveyed other libraries on how this is handled. One of the suggestions was to have teens 'Read Off' their fines.



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A half hour of reading would net \$2; a full hour of reading would net \$4. This would not include items lost.

After some discussion, the Commissioners felt that the program should take place only once or twice a year. Possibly at the beginning of the new year/ and or during National Library Week.

Mr. Moriarty made a motion to approve the recommendation from the AFTER School Team to design and implement 'Read Off Fines' for ages 12-19. Details to be worked out by staff. Ms. Simmons seconded the motion. **The motion passed.**

6. Other Business:

Mr. Moriarty is working on how to get Library Information included in 'Buy Springfield' packets for new City of Springfield residents.

He also mentioned what a great article the Republican did on the Library and all the great photos that were included.

He asked about the status of the proposed parking lot next to the Central Library. Ms. Fogarty reported that a meeting is scheduled later in October to discuss.

Ms. Fyntrilakis suggested that the Library have a Wine Tasting event that would benefit the Library. Ms. Fogarty reported that the Friends of the Springfield Library are planning an event in the spring during National Library Week.

Adjournment: The meeting adjourned at 6:48 p.m.

Meghan Lunghi, *Secretary*