



Minutes of the Regular Meeting of the Springfield City Library Board of Commissioners

Place: Central Library Conference Room

Date: May 12, 2014

Attending: Chairman Stephen Cary, Commissioners Krysta Fyntrilakis, Meghan Lunghi, Timothy Moriarty, Vera O'Connor, Matthew Reilly, Lorna Simmons

Absent:

Staff: Molly Fogarty, Library Director
John Ramsay, Assistant Library Director
Carol Leaders, Business Manager
Janet Stupak, Community Relations Coordinator (*minute taker*)

Call to order: Mr. Cary called the meeting to order at 5:35 p.m.

Agenda Item	Discussion & Decisions	Action Items
1. Approval of Minutes from the April 2, 2014 Library Commission Meeting	Commissioner Moriarty made a motion to accept the minutes of the April 2, 2014 meeting of the Springfield Library Board of Commissioners. Commissioner Fyntrilakis seconded the motion. <u>The motion passed.</u>	(follow up)
2. Maria Puppolo-By Laws Review:	Ms. Puppolo spoke about the Elections and Terms of Office for the Library Commission. She stated that the Commission Bylaws must be adhered to as written, but the group can alter them at any time by a majority vote. At the top of page 2 - Elections- can go on a rotating basis. The Mayor appoints members to a term of 5 years. If any member wants to resign they would write a letter to the Mayor. Mr. Cary asked if the election of officers could take place tonight and Ms. Puppolo said they could.	
3. Commission Committee Reports:	Ms. O'Connor had sent a letter to the JFK Library and received a nice letter in response. Mr. Moriarty suggested creating a Multicultural Committee to handle multicultural items/issues, such as "Somali Day at the Library" and translating library forms. Ms. Fogarty will follow up. She also said that Google translate is now on our website, stating, "it is not perfect but very helpful." Ms. Fyntrilakis attended and enjoyed many recent	Ms. Fogarty



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library programs, including “Let’s Get to Work, Springfield” and the container gardening program at Sixteen Acres. She complimented staff for putting on excellent programs.

Commissioner Reilly told the group about donations (over \$300) collected at the Unitarian Church to support the Friends of the Springfield Library.

Ms. O’Connor said that candidate Martha Coakley must donate \$18,000 to nonprofits, suggesting potential for the Friends of the Library to be a recipient.

Ms. O’Connor attended the Springfield’s World’s Largest Pancake Breakfast and stopped at the Library table, stating how busy and wonderful the event was.

4. Chairman’s Report:

Mr. Cary thanked the Commission for their support while he was mending from his recent knee surgery.

Mr. Cary spoke about the August Back to School event at Blunt Park where 6,000 backpacks are given out. “What library item can we put in them?”

5. Director’s Report:

Ms. Fogarty talked about

- The successful Pancake Breakfast- 85 new library card sign ups were taken.
- Springfield City Library receiving an ALA staff training grant, Libraries Transforming Communities (LTC) Public Innovators Cohort, and five staff members will soon travel to Denver for a weeklong training. “It is great for the City that library staff be recognized for their hard work.”
- The Friends of the Library “Bookstore Shelves” are successful, so far raising \$1500. Also, the Library is now working with Thrifty Books in handling discards. The Friends of the Library get 50% of those profits. Ms. Fogarty thanked Krysta for the idea.
- Commissioner Lunghi suggested having book drives at local businesses.
- The staff lunchroom now has new/used donated chairs courtesy of Mass Mutual.



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- All Staff Retreat will take place at the Mason Square Branch Library on Friday, June 6 from 8 a.m. – 12 p.m. Focusing on marketing, Nancy Urbschat, TSM Design, will lead the training.
- There are many events coming up, including Caribbean Day at the Sixteen Acres Branch Library on May 31; Ruth Loving's 100th Birthday Party to be held at the Mason Square Branch Library, sponsored by the Department of Elder Affairs; Cyber Café and Petting Zoo, and Zumba at the Brightwood Branch.
- The Library is working with Jan Denney and the Elder Affairs Department to see how we can provide services similar to Library in Your Mailbox at the Liberty Senior Center. Borrower's Services Manager Patti D'Amario is involved.

6. Other Business:

Mr. Ramsay addressed the Commission concerning the use of e-cigarettes in library buildings.

Mr. Moriarty made a motion to amend the library's current Behavior Policy to include the use of electronic cigarettes. Commissioner Simmons seconded the motion. **The motion passed.**

Mr. Moriarty said the SAT test has changed, and since Kahn Academy is making SAT prep available for free, and offering free college classes online, can the library website provide a link to those.

The Library branches are setting up "Civic Engagement Corners."

7. Election of Officers:

1. All positions are vacant.
2. A Slate of Officers is presented and Mr. Cary casts the vote to accept the slate.
3. New officers accepted their positions (terms to end in February)
 - President, Vera O'Connor
 - Vice-President, Timothy Moriarty
 - Secretary, Meghan Lunghi

8. Executive Session:

None.



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Adjournment: The meeting adjourned at 7:10 p.m.

Meghan Lunghi, *Secretary*