



Minutes of the Regular Meeting of the Springfield City Library Board of Commissioners

Place: Central Library Community Room

Date: March 4, 2015

Attending: Commissioners Stephen Cary, Krysta Fyntrilakis, Meghan Lunghi, Timothy Moriarty, Matthew Reilly and Lorna Simmons

Absent: Chairman Vera O'Connor, John Ramsay, Assistant Library Director, Janet Stupak, Community Relations

Staff: Molly Fogarty, Library Director
Carol Leaders, Business Manager (*minute taker*)

Call to order: Mr. Moriarty called the meeting to order at 5:34 p.m.

Agenda Item	Discussion & Decisions	Action Items
1. Approval of Minutes from the February 4, 2015 Library Commission Meeting	Commissioner Fyntrilakis made a motion to accept the minutes of the February 4, 2015 meeting of the Springfield Library Board of Commissioners. Commissioner Cary seconded the motion. <u>The motion passed.</u>	<i>(Follow up)</i>
2. Commission Committee Reports:	<p>June 8, 2015 is the kick-off of the Summer Reading program with Mayor Sarno and Superintendent Warwick as Honorary Co-Chairs of this year's program.</p> <p>Commissioner Fyntrilakis attended a meeting with Pat Sullivan, Head of City Parks Department along with his staff and Library Staff to discuss the August 15th citywide end of Summer Reading Event. The Parks Department will provide a tent, which will be located near the Forest Park Zoo. Refreshments and entertainment will be provided as well.</p> <p>Commissioner Fyntrilakis reported on her meeting with the Friends of the Library (FOL). The FOL stuffed nearly 1,000 envelopes for their annual fundraising campaign that included a 'save the date' for the April 17th evening event that will be held in the Rotunda at the Central Library.</p> <p>Commissioner Fyntrilakis noted that the FOL will</p>	



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be hosting a Ribbon Cutting Event at the Forest Park Branch Reading Garden on Sat, June 13th with a Sneak Preview Event the night before, Friday, June 12th from 6 – 8 pm which will include hors d'oeuvres and wine.

Commissioner Cary reported on the progress of the East Forest Park Branch building project. More than 15 architects attended an informational meeting that was held at the East Forest Park Branch on Feb. 19th. Staff from the City's Capital Assets Department was there to answer questions along with staff from Library Administration. Bids are due on March 11th. Architect selection will be made by end of April.

3. Chairman's Report: Nothing to report.

4. Director's Report: Director Fogarty recently met with the City's new Internal Auditor, Yong Ju No. Mr. No has been meeting with all City Departments to look at policies, procedures as well as the financial side of business. Each department will undergo an audit scheduled for some time in the future.

Ms. Fogarty reported on:

Information on the proposed parking between the Library and St. Michael's Cathedral was forwarded to Chris Cignoli.

Mr. Cignoli is still working on a solution regarding street crossing at the Central Library. A report is due in mid-April.

The renovations at the Express Library at Pine Point and Read/Write/Now Adult Literacy Center should be completed by the end of June. RWN is planning to move back into the space during the summer.

A library legislative breakfast is scheduled in the Rotunda on Friday (March 13) from 8 a.m. till 9:30.

A bus will be provided to take library advocates from convenient locations in Western and Central Massachusetts right to the State House on Wednesday, April 1, Library Legislative Day.



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New Services being provided to Library Users:

Mobile printing – allows one to print from home

computer, laptop or mobile device to be retrieved at one's convenience at the Central Library only.

It Pays to Read – During the month of March, teens ages 12-19 who have overdue fines on their library cards have a chance to reduce those fines by reading. Teens can come by any library location starting March 1, sign in at the reference desk, and make themselves comfortable nearby to read – \$2 of their fines will be eliminated for each half hour read, up to an hour and a half each day.

5. Other Business:

Commissioner Fyntrilakis read at the Sixteen Acres Branch.

The renovations at the Express Library at Pine Point and Literacy Center are expected to be complete in June.

The FOL will be sponsoring a YPS Event on March 19th from 5-7 pm to promote the April 17th event. A Book Collage donated by Janet Stupak will be raffled off at this event.

7. Executive Session:

Not needed.

Adjournment: The meeting adjourned at 6:47 p.m.

Meghan Lunghi, *Secretary*