

Board of Library Commissioners

Meeting Minutes: June 6, 2007

Place: Brightwood Branch Library

Date: June 6, 2007

Patrick Markey, Chair (presiding)
Commissioners Barbara Garvey, Craig Givens, Sheila McElwaine.

Attending:

Absent: Commissioners Madeline Landrau, Vera O'Connor, Rudy Ruggieri.

Staff: Lee Fogarty, Assistant Director
Carol Leaders, Business Manager
Janet Stupak, Volunteer Coordinator (*minute taker*)

Call to order: 5:34 p.m.

Agenda Item	Discussion & Decisions	Action Items (follow up)
1. Opening reading	Commissioner McElwaine.	
2. Minutes of the May 2, 2007 Meeting	<p>Commissioner Garvey moved, with Ms. McElwaine providing the second, to accept the minutes of the May 2 , 2007 meeting of the Springfield Library Board of Commissioners with one correction. This correction is:</p> <p>Under 6. Library Director's Report: Facilities Update</p> <p>Ms. McElwaine proposed that "the terra cotta festoons have been shipped to California to be recast;" rather than refurbished, as was written. Ms. Garvey seconded.</p> <p>The motion passed.</p>	
3. Library Advisory Committee Reports:	<p>Ms. McElwaine introduced Kathy Garron, in attendance as a representative of the newly formed East Forest Park Branch Advisory Committee. This group now has about 14 members who hope to meet monthly in order to promote library programs and bring ideas from the community to the attention of library staff. Ms. McElwaine is currently working with this group in their quest to develop a</p>	

	<p>vibrant advisory committee.</p> <p>Ginna Ondricek, Forest Park Branch Advisory Committee, spoke passionately about the frustrations of their group in regard to the repairs planned for and being done at the Forest Park Branch Library. She thanked Ms. McElwaine, Jean Kaiser, Bill Malloy and branch manager Reggie Wilson for their ongoing help. On behalf of the commission Ms. McElwaine sincerely apologized for the delays and reminded Ms. Ondricek that the advisory committee has the construction schedule and will be getting minutes of the construction meetings. Construction is to set to begin between June 18 th and July 2 nd. Chairman Markey assured her that the work would be completed.</p> <p>Marge Guess, Mason Square Branch Advisory Committee, asked the commissioners to “focus on the kids” as they move forward with plans for the new Mason Square Branch Library. She reminded everyone of the next Mason Square Steering Committee meeting to be held on June 19 th at 5:30 p.m. at the Martin Luther King Jr. Community Center.</p>	
<p>4. Commission Sub-Committee Reports:</p> <p><i>Finance:</i></p>	<p>As a result of the Board of Library Commissioners Finance Committee meeting held on June 5, 2007 two recommendations were brought to the Board:</p> <p>Ms. Garvey made a motion that any bequest or gift in excess of \$1000.00 go to the Library Foundation. Ms. McElwaine seconded.</p> <p>The motion passed.</p> <p>Commissioner Garvey made a motion that any bequests or gifts less than \$1000.00 be deposited in the Library Department donation account to be spent in the current year. Ms. McElwaine seconded.</p> <p>The motion passed.</p> <hr/> <p>Judy Cmero, Borrowers' Services Manager, presented the “Deposit Collection Policy” draft that was approved by the Library Commissioner’s Policy Sub-Committee.</p> <p>Following discussion Ms. Garvey made a motion to accept this draft and Ms. McElwaine seconded the motion.</p>	

Vera O'Connor

Approved: July 23, 2007