

Board of Library Commissioners

Meeting Minutes: July 23, 2007

Place: Central Library Community Room
Date: July 23, 2007
Attending: Patrick Markey, Chair (presiding)
Commissioners Barbara Garvey, Madeline Landrau, Sheila McElwaine, Vera O'Connor, Rudy Ruggeri.
Absent: Commissioner Craig Givens
Staff: Emily Bader, Director
Lee Fogarty, Assistant Director
Janet Stupak, Volunteer Coordinator (*minute taker*)
Call to order: 5:31 p.m.

Agenda Item	Discussion & Decisions	Action Items (follow up)
1. Opening reading	Commissioner O'Connor.	
2. Minutes of the June 6, 2007 Meeting	Commissioner McElwaine moved, with Commissioner Garvey providing the second, to accept the minutes of the June 6, 2007 meeting of the Springfield Library Board of Commissioners with two corrections. These corrections as proposed by Ms. McElwaine and seconded by Ms. Garvey: Wording corrected to 3. Library Advisory Committee Reports: <i>This group now has about 14 members who hope to meet monthly in order to promote library programs and bring ideas from the community to the attention of library staff.</i> And in the same section wording corrected to: <i>and reminded Ms. Ondricek that the advisory committee has the construction schedule and will be getting minutes of the construction meetings.</i> The motion passed.	

<p>3. Library Advisory Committee Reports:</p>	<p>East Forest Park: Kathy Garron told the Commission about their plans to host informational Senior Seminars, including presentations by financial advisors. They are also concerned about Internet safety. Their next meeting is planned for August 7th at 6:00 p.m.</p> <p>Central Library: Linda-Jo Perks, as a representative of this advisory group, first expressed their desire to increase library services to those with very low incomes. The Salvation Army has set up a bulletin board with library programming information at their emergency food pantry. This advisory group would like to see an "amnesty" once or twice a year for overdue fines and fees. Also suggested was a donation of canned goods instead of book charges. The Salvation Army would also like to host volunteer readers to read to children at their site. Director Bader agreed that this would be a match for the Library's current STARR outreach reading program.</p>	
<p>4. Commission Sub-Committee Reports:</p> <p><i>Policy- finalize circulation policies</i></p> <p><i>Facilities-</i></p>	<p>Judy Cmero, Manager of Borrowers' Services, spoke to the Commission regarding the library purge policy, explaining that the goal is for delinquent users to be held accountable for fines and bills. Ms. Cmero went over her draft in detail. She asked that the "cut-off date" refer only to year rather than month, so all "July" references will be deleted in the final policy document.</p> <p>Ms. Garvey proposed approval of the changes and Ms. McElwaine seconded the motion.</p> <p>Commissioner Ruggeri made a motion to then adopt the Purge Policy document and Commissioner Landrau seconded.</p> <p>The motion passed.</p> <p>Ms. McElwaine asked that the Purge Policy be posted on the Library Website.</p> <p>Commissioner McElwaine voiced concern about the sign at the Mason Square Branch Library that states, "Parking for Urban League Only." Director Bader will telephone Henry Thomas to again ask that the sign be changed to reflect the fact that library patrons may legally park in that lot.</p> <p>Parking at Central Library was also discussed, with Ms. Bader agreeing to look into temporary signage and report back to the Commission.</p> <p>Work is going forward at Forest Park Branch Library.</p>	
<p>5. Proposal to appoint a liaison to the Friends of the Library</p>	<p>Following conversations with a few Friends of the Library members, Chairman Markey believes that this group would like to maintain their independence. Since Ms. Bader regularly attends the Friends of the Library meetings it was</p>	

