

## Meeting Minutes

**Place:** Central Library Community Room

**Date:** December 5, 2012

**Attending:** Commissioners Krysta Fyntrilakis, Timothy Moriarty and Vera O'Connor

**Absent:** Chairman Stephen Cary

**Staff:** Molly Fogarty, Library Director  
John Ramsay, Assistant Library Director  
Carol Leaders, Business Manager  
Janet Stupak, Community Relations Coordinator (*minute taker*)

**Call to order:** Ms. O'Connor called the meeting to order at 5:46 p.m.

<b>Agenda Item</b>	<b>Discussion &amp; Decisions</b>	<b>Action Items (follow up)</b>
1. Approval of Minutes from the October 3, 2012 Library Commission Meeting	Commissioner Fyntrilakis made a motion to accept the minutes of the October 3, 2012 meeting of the Springfield Library Board of Commissioners. Commissioner Moriarty seconded the motion.  <b>The motion passed.</b>	
2. Library Advisory Committee Reports:	None.	
3. Commission Committee Reports:	None.	
4. Chairman's Report:	Due to a funeral Mr. Cary is unable to attend tonight's meeting. Ms. Fogarty shared an email from him saying that he  1) Has continued informal/fact finding discussions on filling commissioner seats. Mayor	

	<p>Sarno has indicated he will carve time out for me to discuss this long-lingering subject. Craig Givens has expressed an interest to sit on the commission again. I was going to suggest commissioners add people to consider, and I will also check in w/staff &amp; patrons at branches for possible nominations.</p> <p>2) Wants to ask staff the best way for commissioners to learn about sustainability efforts without unduly influencing the process.</p>	
<p><b>5. Director's Report:</b></p>	<p>Ms. Fogarty stated that</p> <ul style="list-style-type: none"> <li>• A great deal of time has been spent reopening the closed branches, and lines of people were waiting for the doors to open. A good sign.</li> <li>• The reopening of the Forest Park children's area was very successful. The Friday night Friends of the Library Sneak Peek fundraiser was well attended and successful. (75 “bricks” were sold, with 125 remaining to sell.) Saturday's ribbon cutting for the Charlie and Joan Ryan Family Place was fun and very busy.</li> <li>• Rita Coppola and a structural engineer looked at the Central Library ramp. The library plans to revisit the possibility of a parking lot on the side next to St. Michael's Cathedral and hope to schedule a meeting with church officials.</li> <li>• The Massachusetts Board of Library Commissioners meeting held on October 4 at the Central Library was successful. Tours of the building showed the need for a new Central Library building.</li> <li>• The Springfield Library Foundation is interested in fixing the front area of the Forest Park Branch to reveal the dome above the current dropped ceiling.</li> <li>• Thanks go out to MassMutual for funding a large banner and holiday lighting on the Quad side of the Central Library.</li> </ul>	

- We are looking at reorganizing spaces and locations of materials at the Central Library in order to provide better customer service.
- The Read/Write/Now Literacy Grant attracted 17 volunteers.
- The “Say Yes to College” program was very successful.
- The AFSCME Union contract is still in negotiations.
- The final Centennial Concert, the Happy Valley Guitar Orchestra in the Central Library Rotunda, was extremely successful, with “standing room only.” The concerts were made possible through generous funding from MassMutual.
- The transition to the Evergreen catalog system has been a lot of work and time for staff.
- The Sustainability Study led by Stephen Spohn is moving along. He has met with many local leaders. A Task Force meeting will be held tomorrow night. Mr. Spohn's preliminary recommendation is expected by January 8, 2013.

Mr. Ramsay reported on

- Library Advocacy
- Work on the Teen Initiative to attract teens, the LSTA Grant “Space to Create” with WGBY.
- Hiring a new branch supervisor.
- Library statistics for the first quarter of the fiscal year. Due to temporary closings of three branches some other branches picked up business, for example Mason Square Children's circulation is up 32% and Central Library Children's up 23%.

<b>6. Other Business:</b>	Ms. Fyntrilakis asked about fundraising for the library, and if the Friends of the Library (FOL) are planning more events. Ms. Fogarty stated that the FOL gives us about \$25,000 yearly. They are continuing to work on a plan for a downtown bookstore. A large celebratory and fundraising Gala is planned for April 20 in the Central Library Rotunda.	
---------------------------	---	--

**Adjournment :** The meeting adjourned at 6:55 p.m.

**Approved: February 6, 2013**

Vera O'Connor, *Secretary*