



**Minutes of the Regular Meeting of the  
Springfield City Library Board of Commissioners**

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**Place:** Central Library Community Room

**Date:** December 2, 2015

**Attending:** Vera O'Connor, Chair, Commissioners Stephen Cary, Krysta Fytrilakis, Timothy Moriarty, and Matthew Reilly

**Absent:** Commissioners Meghan Lunghi and Lorna Simmons

**Staff:** Molly Fogarty, Library Director  
Carol Leaders, Business Manager  
Janet Stupak, Community Relations (minute taker)

**Call to order:** Ms. O'Connor called the meeting to order at 5:32 p.m.

<b>Agenda Item</b>	<b>Discussion &amp; Decisions</b>	<b>Action Items</b>
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**1. Approval of Minutes from the September 2, 2015 and October 7, 2015 Library Commission Meeting**

Commissioner Reilly made a motion to accept the minutes of the September 2, 2015 meeting of the Springfield Library Board of Commissioners. Commissioner Moriarty seconded the motion.

**The motion passed.**

Commissioner Moriarty made a motion to accept the minutes of the October 7, 2015 meeting of the Springfield Library Board of Commissioners. Commissioner Reilly seconded the motion.

**The motion passed.**

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**2. Staff Presentation: Cory Ferguson**

Children's librarian Cory Ferguson gave a presentation about the ECRC (Early Childhood Resource Center), sponsored by the MA Dept. of Early Education and Care, which since 2008 has been housed in the Central Library Children's Room. Springfield City Library is one of four ECRC locations in Massachusetts, and the center for the western part of the state. (Grant funded until 2017, \$7000 per year.) Print and non-print resources are available to parents, caregivers, classroom teachers and others.

Professional development workshops and a quarterly newsletter are a few of Ms. Ferguson's responsibilities.

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**3. Privacy Policy:  
Vote Needed**

Mr. Moriarty motioned to include the following language to the library's current Privacy Policy: "Library Staff may not use registration, circulation or information retrieval records for personal use and may not share this information with other individuals for personal use." Mr. Cary seconded the motion.

**The motion passed.**

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**4. Ratify East Forest  
Park Lease Extension**

Ms. Leaders updated the Commissioners on the status of the East Forest Park Branch Library lease. Mr. Moriarty made a motion to ratify and Mr. Cary seconded the motion.

**The motion passed.**

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**5. Commission  
Committee Reports**

- Commissioner Fyntrilakis reported on her branch visits: at Sixteen Acres Branch the recent events (authors Suzanne Strempek Shea and Andrew Lam, and the High Speed Rail program led by Senator Eric Lesser) were very interesting and well attended; the October 15 reopening of the Library Express at Pine Point was excellent and the building looks good; East Springfield Branch's annual Fall Fest was successful and crowded with many people.
- Mr. Cary reported that he is working with Ms. Ferguson and Mason Square Branch Supervisor Ted McCoy on a read-aloud initiative, involving notable local people and officials reading aloud.
- In October Mr. Reilly attended a "Ghostology" program at the Central Library, and extended compliments to the presenter, library associate Sarah Hodge-Wetherbe, on doing such an



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excellent job.

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**6. Chairman's Report**

Ms. O'Connor thanked library staff and members of the Library Commission for sending birthday cards and get well wishes during her recent hospitalization.

Ms. O'Connor explained that she has been a member of the Library Commission since 2005, and said that she will be resigning from the board effective February 1, 2016. She has already informed Mayor Sarno.

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**7. Director's Report**

Ms. Fogarty reported

1. The Library Express and Read/Write/Now have reopened at their 204 Boston Road location. With the OWL Program now located there also, opening the doors for students and visitors is sometimes problematic. Options are being discussed.
2. The Mary Dryden School location has been approved by the Springfield School Committee for the planned new East Forest Park Branch Library. A December 10 meeting will be held to look at possible designs.
3. We are applying for a Mass Cultural Council Facilitator Grant for the Central Library.
4. The Indian Orchard Branch was closed for a few days following an October 30 car accident when a car crashed into the Oak Street entry.
5. The library rebranding is moving along. A 10 a.m. press conference is planned for January 6, 2016.
6. The Library received an \$11,750 grant from the Davis Foundation to help launch the new brand. TSM Design will help facilitate that.
7. Springfield City Library is part of the Connect Home Initiative, a collaboration between the ALA and



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8. Springfield City Library is involved in Connect Ed, a plan to get every child a library card, with the Institute of Museum and Library Services, Mayor Sarno, Superintendent of Schools Warwick.
9. Branch Library Manager Layla Johnston is working with the Commonwealth Digital Catalog to digitize Springfield City directories and high school yearbooks.
10. The Library is collaborating with the Community Music School on “Rock the Stacks” bucket-drumming program at the Mason Square and other branches.
11. The ALA Latin Americans Grant events have been popular.
12. Summer Reading Club trophies were presented to the Mary M. Walsh School and Alfred G. Zanetti Montessori Magnet School as the schools with the highest percentage of readers. Springfield’s own superhero, Menzuo and library staff presented them.

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**8. Other Business**

Mr. Reilly commented on the monthly events programming booklet and Commissioners discussed other possible formats for presentation.

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**9. Executive Session**

Not necessary.



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**Adjournment:** The meeting adjourned at 7:00 p.m.

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Meghan Lunghi, *Secretary*