Minutes of the Regular Meeting of the
Springfield City Library Board of Commissioners

Place:	Central Library Community Room
Date:	June 3, 2026
Attending:	Stephen Cary, Tim Moriarty, Meghan Lunghi
Absent:	David Maynard, Krysta Fyntrilakis, Matthew Reilly, ~~Rachel Sanders,~~
Staff:	Molly Fogarty, Library Director Jean Canosa Albano, Assistant Director Khristy Lord, Business Manager Jamillah Medina Nova, Community Relations Coordinator Maggie Keane, Programming and Training Librarian Chelsea Bell, Supervisor of the East Forest Park Branch
Call to order:	Meeting called to order at 5:34 p.m. by Commissioner Cary

1. Presentation: Maggie Keane, Programming and Training Librarian

Maggie Keane, Programming and Training Librarian, and Chelsea Bell, Supervisor of the East Forest Park Branch, presented updates on Library in Your Mailbox and One Read, One Springfield.

Library in Your Mailbox

Ms. Keane introduced herself and shared that she has been in her new position since March and has spent the past two years working to bring back Library in Your Mailbox, which ended around the time of the COVID-19 pandemic.

Library in Your Mailbox provides library materials by mail to Springfield residents who are unable to visit the library due to illness or disability. Participants complete an online or paper application detailing their interests and are matched with a library selector who chooses and sends materials once a month. The program currently serves between three and six patrons during its soft launch.

Ms. Keane explained that participating Central Library staff will initially serve up to two patrons each, with the potential to increase to four to six patrons as demand grows. A waitlist may be established, and the program could eventually expand to branch librarians and volunteers.

The Springfield Library Foundation provided a grant for new mailing bags. Patrons may receive up to five items, including books, DVDs, large-print materials, and CDs, along with a sheet listing their materials and providing space for feedback.

Ms. Lord asked about the possibility of more frequent service. Ms. Keane explained that once-a-month service is currently guaranteed, with consistency being the priority.

Commissioner Tim Moriarty asked about the program's capacity, launch, and tracking of patron preferences. Ms. Keane stated that the program will be promoted through a press release, social media, and the Library website, with a waitlist used if necessary. Patron preferences are tracked through Google Sheets, and patrons may opt into having their reading history and address information maintained. Requests can currently be made by phone or email.

Commissioner Stephen Cary asked about postage. Ms. Keane explained that the service is free to patrons and uses a double-sided mailing card with prepaid postage for delivery and return.

Commissioner Meghan Lunghi asked whether language should be added to the Library's privacy policy for patrons who enroll and opt into the program.

Ms. Keane also shared a testimonial from a patron currently using the service that was collected for an upcoming press release.

One Read, One Springfield

Ms. Keane and Ms. Bell presented the revived One Read, One Springfield community reading initiative, which focuses on books that reflect the culture of the Springfield community.

Braiding Sweetgrass was selected as the featured title and is available in English, Spanish, a Young Adult edition, e-book, and e-audiobook formats. Selecting a title available in both English and Spanish was a priority.

The community will be encouraged to read the book over the summer, followed by fall programming related to its themes. Planned programming includes plant medicine and plant embroidery, with a potential author talk also being explored. The initiative complements the Summer Reading theme, "Plant a Seed, Read."

Ms. Lord asked about digital availability, and it was reported that many digital copies are available on demand for Springfield residents.

Pending the initiative's success, future plans may include a bookmark design contest and the creation of a community committee to gather input and vote on future One Read, One Springfield selections.

2. Approval of draft Minutes from the May 6,	There was no quorum to approve the draft minutes from the May 6, 2026 Library Commission Meeting.

2026 Library Commission Meeting	
3. Commission Committee Reports	No Commission Committee Reports were recorded.
4. Chairman's Report	Commissioner Stephen Cary reported that Commissioner Rachel Sanders is moving on after accepting a new position in Alabama. Commissioner Cary discussed the progress being made on the East Springfield Branch project and noted the work being done to further develop the design. The project team is refining the needs and style of the building while working to honor the original building. Commissioner Tim Moriarty asked when the Commission would receive its next look at the building design. It was reported that updated materials would hopefully be available soon and that the team is awaiting three-dimensional schematics of the rooms, which will be sent to Commissioners upon receipt.
5. Director's Report	Director Molly Fogarty reported that the East Springfield Branch remains on target for a Spring 2028 grand opening. She also noted that work is underway on the capital campaign. Director Fogarty reported that staff are wrapping up the end of the fiscal year, including processing invoices and meeting applicable deadlines. She reported that the City Council budget hearing was held on May 20. There were no questions regarding the Library, and Councilors expressed support for the Library, its programs, and staff. **Annual Action Plan** Director Fogarty distributed the Annual Action Plan to Commissioners for review and noted that they will also receive the document digitally. Staff will receive and work through the document during the upcoming Friday staff meeting. An exercise titled "Where Do I Fit In?" will help staff identify where their roles fit within the new plan. Director Fogarty stated that progress on the plan will be reported quarterly. Director Fogarty reported that the cybersecurity audit has begun. Staff met with a City auditor and are working with a consulting team. Mary Frederick, Manager of IT, is working on the requested documentation. Director Fogarty reported that the Friends of the Library held its first board meeting and will hold its first membership meeting on June 17 at the Central Library. The Friends will also assist with Summer Reading kickoff events.

	She noted that the Friends have established a clear way to describe the difference between the Springfield Library Foundation and the Friends of the Library. Commissioner Meghan Lunghi asked how the Library of Things is going. Director Fogarty reported that the program is going well and that fishing poles are among the newest items being circulated.
6. New/ Other Business-	No new or other business was recorded.
7. Public Comment	No public comments were recorded.
8. Executive Session	Not Needed
9. Adjournment	**6:42 PM**

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, *Secretary*