Minutes of the Regular Meeting of the
Springfield City Library Board of Commissioners

Place:	Zoom Meeting
Date:	February 4, 2026
Attending:	Stephen Cary, Tim Moriarty, Meghan Lunghi, Krysta Fyntrilakis,
Absent:	Rachel Sanders, David Maynard, Matthew Reilly
Staff:	Molly Fogarty, Library Director Jean Canosa Albano, Assistant Director Khristy Lord, Business Manager Jamillah Medina Nova, Community Relations Coordinator
Call to order:	Meeting called to order at 5:32 p.m. by Commissioner Cary

1. Presentation: Janet Nelson and Rob Cullen, Rethinking Libraries: Springfield City Library Strategic Plan	**Rethinking Libraries: Springfield City Library Strategic Plan** Janet Nelson and Rob Cullen presented the finalized Strategic Plan to the Library Commission and staff. They provided an overview of the planning process, which included extensive community engagement, stakeholder input, and data collection. The presenters outlined the four primary focus areas of the Strategic Plan: services, communication, connections, and infrastructure. They explained that the document is intended to serve as a high-level framework that will guide the library's direction over the coming years. More detailed tactical plans will be developed in 12-month increments through an annual work planning process. Janet and Rob discussed methods for measuring success, noting that performance indicators will include both quantitative metrics and qualitative assessments. They emphasized that responsibility for implementing the plan should be distributed across staff to ensure sustainability and shared ownership. Janet offered to coordinate a kickoff meeting to begin development of the first annual work plan and will follow up with potential meeting dates.
2. Approval of Minutes from the January 2026 Library Commission Meeting	Commissioner Fyntrilakis made a motion to accept the minutes, and Commissioner Moriarty seconded. Roll Call Voting: Meghan Lunghi, Krysta Fyntrilakis, Tim Moriarty, Stephen Cary, All in Favor. Minutes Passed.
3. Commission Committee Reports	

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4. Chairman's Report	Commissioner Cary kicked off the conversation with enthusiastically sharing his savings by using his library card at multiple locations in the last month. He had a pleasant interaction with a mom and child using their first library card and showed them the bottom of their receipt and how much they saved that day. Commissioners exclaimed how great of an idea it was to turn on and that the savings should be reflected in annual reporting. He also shared that the Springfield Library Foundation announced the East Springfield branch received a $500,000 earmark. He also shared about in interaction he had which could lead to a potential partnership that would assist in the library's goal to work with organizations that work with new immigrant families and multiple language materials.
5. Director's Report	**Director Fogarty asked for a vote on the strategic plan as presented.** Commissioner Fyntrilakis made a motion to accept the plan, and Commissioner Lunghi seconded. Roll Call Voting: Tim Moriarty, Krysta Fyntrilakis, Meghan Lunghi, Stephen Cary, All in Favor. Strategic Plan Passed. Director Fogarty share that the application for construction design was submitted. The design review committee approved the design. The highest scored possible was a 9 which the library received. It also received 268 out of 288 points- another highest score. The Director reported that preparation for the Fiscal Year 2027 budget will begin next week. An action plan will be developed in advance of submission deadlines. The Commission was informed that documentation of completed initiatives and early accomplishments under the new Strategic Plan will be incorporated into the annual work plan. Jamillah provided an update on outreach and communications initiatives. She reported that outreach cart training has been conducted and that a system-wide social media training session is forthcoming. Responsibilities for social media engagement will be delegated across branches to ensure consistency in branding and messaging. She also reported that translation of materials into multiple languages is being implemented to support multilingual access and communication. The Director discussed additional direct outreach efforts, including electronic communications and in-person tabling opportunities, as well as outreach to city employees will be explored. Facilities updates were provided, including a recent issue with the heating system at the Central Library, which was addressed by maintenance staff. Ongoing efforts to improve insulation and snow removal across all branches were noted. Continued concerns regarding air conditioning and infrastructure at the Main Library were acknowledged.

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6. New/ Other Business-	
7. Public Comment	
8. Executive Session	Not Needed
9. Adjournment	**6:30PM**

_____, *Secretary*