



**Minutes of the Regular Meeting of the
Springfield City Library Board of Commissioners**

Place: Zoom Online

Date: November 4, 2020

Attending: Stephen Cary, Krysta Fyntrilakis Meghan Lunghi, Matthew Reilly, Tim Moriarty, David Maynard

Absent: Clodo Concepcion

Staff: Molly Fogarty, Library Director
Jamillah Vernon, Community Relations Coordinator
Ann Keefe, Tech Services, Collection Development

Call to order: Meeting called to order at 5:32 p.m.

**1. Approval of Minutes
from June 3, 2020 and
October 7, 2020
Commission Meeting**

Commissioner Moriarty made the motion to approve the June, 2020 minutes. Commissioner Lunghi seconds the motion. Commissioners Moriarty, Lunghi, Reilly and Maynard voted in favor. (Roll Call Voting)
Minutes Accepted.

Commissioner Fyntrilakis made a motion to approve the October 7, 2020 minutes. Commissioner Lunghi seconded the motion. Motion passed. Commissioners Fyntrilakis, Moriarty, Lunghi, Cary voted in Favor.
Roll Call Voting. Minutes Approved.

**2. New Collection
Development
Policy/Discussion and
Vote – Ann Keefe**

The Collection Development Policy was presented and discussed at the October 7, 2020 Library Commission meeting . There are not changes to the document since that meeting. Commissioners. A question concerning the most important part of the document was raised. Ms. Keefe responded that the most important aspect was that the new Collection Development Policy will support the current Library Strategic Plan when it comes to inclusion and diversity. There were no additional questions. Commissioners Cary & Fyntrilakis, both, give praise to the document
Commissioner Cary: Motion to accept policy as written.
Commissioner Fyntrilakis: Motion to accept
Commissioner Moriarty: Second
All in favor. Commissioners Cary, Moriarty, Fyntrilakis, Maynard, Lunghi and Reilly all approved.
Motion Passes.



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3. Commission Committee Reports	No reports
4. Chairman's Report	<p>Library Commission Meetings will continue to be scheduled the first Wednesday of every month at 5:30 pm.</p> <p>Springfield Library Foundation work includes "Torch Pass" From Charlie Ryan and Barbara Garvey to Pat Markey & Stephen Cary.</p> <p>Commissioner Maynard talks about the sustainability of the endowment funds gifted. There is a commitment to manage money in order to fund the library ongoing.</p>
5. Director's Report	<p>Received two new bequests/endowments</p> <p>School librarian left month in her will to the library</p> <p>Access to the Rose Smith music fund for music programs and material and potentially upgrading sound system at Mason Square.</p> <p>A former patron left money to the library's reference department based on her pleasant experience with reference librarians while doing work in the library.</p> <p>Continuing our building closures. Library Buildings continue to be closed to the public.</p> <p>Buildings and air quality are being assessed to ensure safety before re-opening.</p> <p>Added Sunday hours to Curbside.</p> <p>Loaned over 50,000 items since August</p> <p>Staff are still on staggered schedule (3 days in office, 2 days remotely)</p> <p>The Springfield Rotary donated 1,000 face masks to the library</p> <p>Reading Success by 4th Grade has been receiving awards and has put up two story walks (one at Gardening the Community the other at East Forest Park branch)</p> <p>Central library staff re reorganizing the collections, moving Fiction to Rice Hall and creating a new Teen area on the first level where the Fiction was located. The new Teen area will have space for programming and teen activities.</p>
6. Other Business	Not needed
7. Executive Session	Not needed
8. Adjournment	6:15 PM

, Secretary