



SPRINGFIELD CITY LIBRARY

Request For Reconsideration Of Library Materials

We value a community member's right to express their concerns regarding resources in the Library's collection. Before formally requesting reconsideration, please review the Collection Development Policy, since such requests will be considered within the context of the principles articulated there. To request reconsideration, please complete this form in full and submit it to any Library staff member or send it to Manager of Collection Development, 220 State Street, Springfield, MA 01103.

Name _____

Email _____ Phone _____

Library card number _____

Representing: Self Organization (please name) _____

1. Resource on which you are commenting:

Book (e-book) Video Magazine/Newspaper Audio Recording

Digital Resource Game Other

Title

Author/Producer

Publisher/Publication Date

2. What brought this resource to your attention?

3. Have you examined the entire resource? If not, what section(s) did you review?

4. What concerns you about the resource? Please be specific; cite pages or sections.

5. What action do you suggest we take with this resource (e.g., reconsider, reshelve in a different collection, offer additional material on same subject from another point of view, etc.)?

6. What, if any, resource(s) do you suggest to provide additional information and/or other viewpoints on this topic?

Thank you for your interest in the Springfield City Library and its resources. A written reply to your complete and submitted form will be sent to you within six weeks of the date of your request.

Individuals who still have concerns about the material identified on this form may request a hearing before the Springfield Board of Library Commissioners by making a written request to the Chair of the Board. The Board reserves the right to limit the length of presentation and number of speakers at the hearing. After receiving testimony from the public and from the Library Director, the Board will decide, based on the Library's policies, whether to uphold or override the decision.

Signature _____

Date _____

Approved by the Springfield Library Commissioners, November 4, 2020