



Notes of the Regular Meeting of the
Springfield City Library Board of Commissioners

Place:	Zoom Online
Date:	July 1, 2020
Attending:	Stephen Cary, Meghan Lunghi, Krysta Fyntrilakis
Absent: Krysta Fyntrilakis	Clodo Concepcion, Matthew Reilly, Tim Moriarty, David Maynard
Staff:	Molly Fogarty, Library Director Jean Canosa Albano, Assistant Director for Public Services Jamillah Vernon, Community Relations Coordinator Carol Leaders, Business Manager
Call to order:	Meeting called to order at 12:15 pm

1. Approval of Minutes from June 3, 2020 Commission Meeting	Due to lack of a quorum June 3, 2020 minutes were not approved.
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2. Chairman's Report	No reports
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3. Commission Committee Reports	No reports
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4. Director's Report	Director Fogarty reported that The Springfield City Council approved the City Budget. The Library Department's budget was reduced by \$75,000 from last year. Two positions were eliminated. One part-time clerk and 1 ten hour page. There were no layoffs city-wide. The Library Department will meet all State-Aid requirements and will not have to apply for waiver. Retirement positions will be funded for 6 months beginning January 1, 2021.
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Phase 2 – Curbside Services started on June 8th and has been well received. All book drops have been opened and delivery services started on July 1, 2020.

Phase 3 planning draft is underway. Hours will be limited as well as the number of services provided. Additional custodial services will roughly cost \$4,000 per



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week. How will temperature taking be administered and by whom. Libraries are waiting for guidelines from the Massachusetts Board of Library Commissioners.

Phase 4 will be when a vaccine is available.

Updates: Fresh Paint Springfield has been postponed to 2021. However Mass Mutual has provided funding for 2 murals to be painted in Mason Square by New York Artist Jeff Henriquez. One of these will be at the Mason Square Branch Library. The artist will be working a design selection committee from the Mason Square neighborhood along with Library Staff.

Assistant Director, Jean Canosa Albano, presented a slide show of the artist's work. The Library Department is very excited to be a part of this project.

Director Fogarty asked the Library Commission for their endorsement of this project. The Library Commission gave their endorsement.

Assistant Director Canosa-Albano reported that the Census Grant is wrapped up but will continue at some level. More work to be done to get Springfield residents to fill out the form.

5. Executive Session

Not needed

6. Other Business

Commissioner Fyntrilakis is very pleased with the curbside delivery services. Staff are helpful and the system is working well.

Assistant Director Canosa-Albano reported State wide delivery system has resumed. All items must be quarantined for 72 hours before they can be put away and made available again to the public.

Commissioner Lunghi asked about the Virtual Summer Reading Program statistics. Assistant Director Canosa-Albano stated that it has been a slow roll out. Take and make bags are being distributed during curbside delivery services. Hope to have more information at the August 5 meeting.

Staff are developing a Newsletter which will be available in a few weeks.

Carol Leaders announced her retirement effective July 24, 2020.



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7. Adjournment **12:55 PM**

_____, *Secretary*