



**Minutes of the Regular Meeting of the  
Springfield City Library Board of Commissioners**

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**Place:** Central Library Community Room

**Date:** March 4, 2020

**Attending:** Stephen Cary, Meghan Lunghi, Krysta Fyntrilakis, Matthew Reilly, Tim Moriarty, David Maynard

**Absent:** Clodo Concepcion

**Staff:** Molly Fogarty, Library Director  
Jean Canosa Albano, Assistant Director for Public Services  
Carol Leaders, Business Manager

**Presentations:** Matthew Blumenfeld – Springfield Library Foundation Updates

**Call to order:** Meeting called to order at 5:37 p.m.

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**1. Approval of Minutes  
from February 5, 2020  
Commission Meeting**

February- Commissioner Maynard made the motion to approve the February 5, 2020 minutes. Commissioner Moriarty seconded the motion. Motion passed. Minutes approved.

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**2. Matthew Blumenfeld  
– Springfield Library  
Foundation Updates**

Mr. Blumenfeld gave a brief update on the Promised Realized Campaign. \$1.4 Million has been raised to date. Waiting to hear back from a few outstanding solicitations with a few more naming opportunities available. Buy a Brick program will continue to June 30, 2020.

The Springfield Library Foundation has hired Matthew Blumenfeld as the Executive Director of the Foundation. His role will be to manage the funds and keep them all sustainable. He is developing a budget that will provide funding to the Springfield City Library annually for Library Materials. For FY 20 The Foundation has committed \$145,000 to offset payroll for Mason Square Branch and \$144,000 for Library Materials. The Foundation hopes to be able to increase support in FY 21.

Mr. Blumenfeld is also working on a Planned Giving Initiative with hopes of rolling out soon. Marketing materials have been designed by TSM Design.

Director Fogarty stated how pleased she is with the direction the Foundation has taken with the new foundation members. It has taken over 12 years for the Foundation to grow.

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**3. Commission  
Committee Reports**

No reports

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**4. Chairman's Report**

Commissioner Cary reported that he and Director Fogarty met with the City Finance Department to discuss the process on eliminating fines to library patrons. Additional data is being compiled to substantiate the Commission's decision.

Mr. Cary also noted that the Annual Boston Bruins PJ Drive event held at the East Forest Park Branch was well attended. First Lady of the Commonwealth, Lauren Baker read a book to the many children who attended the event.

Mr. Cary was pleased to report that he was able to vote in the Community Room at the Forest Park Branch now that all the building problems have been resolved. He gave the city a Thumbs Up!

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**5. Director's Report**

Director Fogarty stated that circulation was up 106% at East Forest Park Branch from this time last year to this year. All branches had an increase in circulation as well. Also noted new card registrations were up by 61.2% system wide. New card registration at the Central Library increased by 72.6%.

Ms. Fogarty also reminded the Commission of the March 6<sup>th</sup> Legislative Breakfast to be held at the East Forest Park Branch at 9 am.

Assistant Director Canosa-Albano volunteered to register Library Commissioners for the Legislative Breakfast.

The Library Department submitted the FY 21 Level Service Budget to the City Finance Department on February 20<sup>th</sup>.

The official Census \$90,000 Grant Award was received. All funds need to be expended by June 1<sup>st</sup>. Wednesday, April 1<sup>st</sup> all library locations will be open to 8 pm with many programs being planned and refreshments for all that attend.

The Community Room at East Forest Park has been used 60 times since the new branch opened in December. The Study Rooms and the Makerspace Lab are always in use.

Working with TSM Design on a signage package for East Forest Park Branch.

Meeting with Mr. Duquette to discuss hanging a painting of Nathan Bill Park by his mother, Jane Duquette that would be loaned to the East Forest Park Branch Library.

Strategic Plan marketing materials are ready for the printer and will be made available soon.

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Reading Success by 4<sup>th</sup> Grade – Chrissy Howard hosted a Multi Cultural Child Literacy meeting on February 29<sup>th</sup>. Forty people attended.

Information on the Coronavirus can be found on the Library's website.

Director Fogarty met with City Councilor, Mike Fenton and Kathy Brown from the East Springfield Neighborhood Council to discuss the possibility of applying for a feasibility study grant to renovate the East Springfield Branch Library.

Assistant Director Canosa-Albano reported that 3 Library Staff attended the Public Library Association Conference in Nashville.

Interviews in process to fill the East Springfield Supervisor position.

My Beloved Springfield program is scheduled for Wednesday, March 11, 2020 at 5:30 pm in the Central Library Community Room.

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**6. Executive Session**      Not needed

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**7. Other Business**      Not needed

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**8. Adjournment**      **7:02 PM**

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, *Secretary*