



**Minutes of the Regular Meeting of the  
Springfield City Library Board of Commissioners**

---

**Place:** Central Library Community Room

**Date:** February 5, 2020

**Attending:** Meghan Lunghi, Krysta Fyntrilakis, Matthew Reilly, Tim Moriarty, David Maynard

**Absent:** Stephen Cary, Clodo Concepcion

**Staff:** Molly Fogarty, Library Director  
Jean Canosa Albano, Assistant Director for Public Services  
Carol Leaders, Business Manager

**Presentations:** Elizabeth McKinstry, Digital Services Librarian – Census Information

**Call to order:** Meeting called to order at 5:34 p.m.

---

**1. Approval of Minutes from January 8, 2020 Commission Meeting** January- Commissioner Maynard made the motion to approve the January 8, 2020 minutes. Commissioner Moriarty seconded the motion. Motion passed. Minutes approved.

---

**2. Elizabeth McKinstry – Census 2020** Ms. McKinstry presented information with regards to the Census 2020 initiative taking place in Massachusetts. The State has allocated funds to be used to get as many as possible to participate in the 2020 Census. The Springfield City Library has completed a grant application and is expected to receive some funds to help facilitate this effort. This will be the first time ever to fill out the Census -form online. Information sessions will be made throughout the City. Library Staff training sessions will be held as well. Special computers will be purchased. There is also money available for Advertising and programming. The Census Day Event will be held on April 1 in all library locations.

---

**3. Commission Committee Reports** No reports

---

**4. Chairman’s Report** No report

---



## Minutes of the Regular Meeting of the Springfield City Library Board of Commissioners

---

### 5. Director's Report

Director Fogarty reported that the old East Forest Park location on Island Pond Road has been emptied and cleaned out and all keys have been turned in to Walgreens.

Director Fogarty attended the Capital Improvement Meeting on January 28. Two Library projects have been upgraded to the A list. Replacement of the outdoor lift at the Central Library which is estimated at \$40,000 along with Electrical Updates costing \$1.2 M.

The Library Department is working with Union Station in supplying books for the Book Exchange Kiosk. Event Guides, bookmarks and event flyers will also be sent to the Kiosk.

Fresh Paint Springfield is moving forward with their plans to paint 20 murals in the City. Ten are planned for Mason Square and 10 for downtown Springfield. Meetings and workshops are being planned at the Mason Square Branch Community Room. This is a great Community Engagement Project.

**MOTION** Commissioner Moriarty made a motion to endorse the Fresh Paint Springfield Project. Commissioner Lunghi seconded the motion. Motion passed.

Ms. Fogarty attended a special MBLC Construction Meeting that addressed the costs of Library Construction Projects throughout the State. With many Libraries on the waiting list for funding from MBLC, the last library on the list would not have funding till the year 2033. Unfortunately building costs increase over the years and makes it hard to meet the original budgets that were developed for these projects. The MBLC is looking at new ways of dealing with this dilemma.

The new East Forest Park Branch Library is extremely busy with circulation up by 55% compared to January 2019. The Maker Space Lab has been a huge success and has something going on each day.

Director Fogarty reported there are only 3 vacancies to fill. Branch Supervisor for East Springfield; PT Clerk for Central Library and a 10 hour page for Forest Park.

Assistant Director Canosa-Albano reminded the Commission of the annual PJ drive that will be held on Friday, February 21, 2020 at the East Forest Park Branch.

She also encouraged Commissioners to register for the March 6<sup>th</sup> Legislative Breakfast. Many Senators and State Reps have registered to attend.

Director Fogarty distributed the Quarterly Statistics for FY 20. After reviewing with the Commissioners, it was determined that Staff look at some of the discrepancies and report back at the March 4 meeting with some narrative.

---



**Minutes of the Regular Meeting of the  
Springfield City Library Board of Commissioners**

---

Assistant Director Canosa-Albano announced that April is Public Health Month. The Library Department is developing programs to be held during the month.

---

**6. Executive Session**      Not needed

---

**7. Other Business**      Not needed

---

**8. Adjournment**      **7:02 PM**

---

\_\_\_\_\_  
, *Secretary*