



Minutes of the Regular Meeting of the  
Springfield City Library Board of Commissioners

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**Place:** Central Library Community Room

**Date:** June 5, 2019

**Attending:** David Maynard, Tim Moriarty, and Meghan Lunghi, Krysta Fyntrilakis, Clodo Concepcion

**Absent:** Stephen Cary, Matthew Reilly

**Staff:** Molly Fogarty, Library Director  
Jean Canosa Albano, Assistant Director for Public Services  
Carol Leaders, Business Manager  
Jamillah Vernon, Community Relations Coordinator

**Presentations:** Maureen Sullivan, Strategic Planning Consultant

**Call to order:** Commissioner Fyntrilakis called the meeting to order at 5:30 p.m.

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**1. Approval of Minutes from May 1 Commission Meeting** Commissioner Moriarty made the motion to approve the May 1, 2019 minutes, Commissioner Concepcion seconded the motion. Motion Passed. Minutes Approved.

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**2. Maureen Sullivan Strategic Plan Draft- Vote Needed** Jean Canosa Albano thanked members of the Steering Committee and passed out the proposed Mission, Vision Values & Strategic Priorities. She pointed out that the Steering Committee incorporated the recommendations of the Library Commission

Maureen Sullivan- stated that Ms. Canosa has provided great leadership and has been supported by the group she worked with. As the consultant, Ms. Sullivan is very impressed with the quality of work.

**Mission-** no objections.

**Vision-** Commissioner Maynard noted that the tense may be off. Visions should be perspective.

Ms. Sullivan in response stated that previous visions were written in the future tense. Current practice is using the present tense to demonstrate that this is where we are and this is doable. It is a choice.

Commissioner Moriarty noted that using "THE" instead of "A" sounds like an overstatement.

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**Values-**

Welcoming- no objections

Trusted- no objections

Connected- Commissioner Moriarty noted there is a repeat of the word hub- twice in the same document. Commissioner Lunghi noticed and defends the choice because it backs up the mission

Innovative- Commissioner Fyntrilakis likes the continuous improvement sentence

Ms. Albano shares Commissioner Cary's notes to add 'the hard work required' in the innovative section.

**Strategic Priorities-**

Building Equity & Access- Commissioner Moriarty noted that in terms of physical access- another word should be added (accessible)

Commissioner Maynard asks what equity means in this context. Equity stands out. Access is intrinsic part equity...maybe redundant.

Commissioner Moriarty notes to add "increase accommodations" because "Regardless" seems negative

Innovation & Inspiration- Commissioner Cary - perhaps should include both learning and teaching of technologies.

Growing Connections- no objections

Fostering Success- Commissioner Fyntrilakis noted - we've talked a lot about languages- is there somewhere in the document that speaks on that. Jean Canosa Albano assures that there will be something under the next level under column 1.

Vote for draft approval – led by Commissioner Tim Moriarty

Entertain a motion to accept a draft

Commissioner Fyntrilakis made the motion to accept the draft.

Commissioner Maynard seconded the motion

Motion for draft approval passed.

<b>3. Commission Committee Reports</b>	Commissioner Fyntrilakis: Mr. Wilson has been scheduling movies for the public at Sixteen Acres and has a great crowd going. Commissioner Maynard asked for statistics which Ms. Fogarty will have prepared for the next meeting. Commissioner Lunghi- attended the Discovery Garden Ribbon Cutting Ceremony at Mason Square Branch. Merriam-Webster donated dictionaries to all of the DeBerry spelling bee finalists who attended. Lowe's store manager was in attendance and talked about how much Lowe's actually donates to neighborhood projects. Ms. Fyntrilakis met the new Branch Supervisor, David Meeks.
<b>4. Chairman's Report</b>	Updates from Commissioner Cary. He sent over notes to be read in to



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the group regarding the strategic plan.

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### **5. Director's Report**

The Mason Square Discovery Garden ribbon cutting was a very well attended event. Mayor Sarno provided welcoming remarks. Very happy with the turnout and the students and teachers were very excited by the dictionaries Merriam-Webster donated. The Mayor's Budget for FY20 was announced. The library's budget has grown from last year's \$4.7 million to over \$5 million this year. This budget also covers requested increases, including additional staff for East Forest Park library. Read/Write/Now will be funded as well. Interviewed a lot of great applicants and hired a digital services librarian that will start June 10. Her name is Elizabeth McKinstry. Also hired Chrissy Howard as the new Reading for Success manager. City Council Budget Hearing is on June 10<sup>th</sup> at 4 City Hall. The Library Department will present our FY20 Budget request. East Forest Park is moving along and we're finalizing furniture bids. Equipment purchases are in process, we are committed to opening the Library with everything promised to the community. Furniture scheduled to arrive mid- October. End of June for Central Library construction completion. Looking to have a ribbon cutting once it's finished.

Part time reference Librarian Ann Harper has been promoted to full time at the Forest Park Branch Library.

Mayra Quinones promoted to Full-Time Reference Librarian at Brightwood

Interviewing for managers at FP & EFP and BW & IO

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### **6. Other Business- Safe Child Policy- Vote Needed**

Discussion of edits Commissioner Lunghi sent to Jean Canosa Albano about library calling parents.  
Capitalized Library typo- when it's a noun capitalize and adjective lowercase.

Commissioner Moriarty- entertain motion to approve Safe Child Policy

Commissioner Lunghi made the motion

Commissioner Concepcion- seconded the motion

Motion Passed

Commissioner Fyntrilakis Next Door online continues to have comments about donating to EFP

Director Fogarty notes that the Buy a Brick deadline has a June 17<sup>th</sup> firm deadline



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**7. Executive Session**      Not needed.

**8. Adjournment**      **6:40 PM**

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, *Secretary*