



**Minutes of the Regular Meeting of the
Springfield City Library Board of Commissioners**

Place: Central Library Community Room

Date: February 6, 2019

Attending: Stephen Cary, Matthew Reilly, Meghan Lunghi, Krysta Fyntrilakis, Timothy Moriarty and Clodo Concepcion

Absent: David Maynard

Staff: Molly Fogarty, Library Director
Jean Canosa Albano, Assistant Director for Public Services
Carol Leaders, Business Manager
Jamillah Vernon, Community Relations Coordinator

Call to order: Mr. Cary called the meeting to order at 5:36 p.m.

1. Approval of Minutes from the January 2, 2019 Library Commission Meeting Approval of Minutes: The January 2, 2019 minutes Motion by Commissioner Lunghi to approve the minutes; Second by Commissioner Fyntrilakis Motion Passed.

2. Commission Committee Reports There were no reports.

3. Chairman's Report Commissioner Cary reported that he was in touch with the electrical engineer, ATC, of West Springfield, MA. They are a one-stop-shop for video, lighting, installation and training for managers. Ms. Fogarty inquired about the largest monitor possible (93 inches) for the community room for East Forest Park. Next time there is a meeting with Architect Stewart Roberts; time will be carved out for Mr. Cary so that all details can be passed



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on to the engineer.

The Gala has been moved from a spring date to a fall, 2019 date. Congressman Neal is still on board for the fall. There is a \$100,000 fundraising goal.

4. Director's Report

Updates from Carol Leaders:

Construction at Central Library is ongoing. It is a 110 year old building which means complications. 85% of the cornice is complete. Copper gutters are moving along. Steel staircases are in and waiting on the second set until scaffolding is gone. Veneer, plaza almost done (covered with heat blanket.) Problem in the front of building: the face wall is deteriorated. A plan is underway to fix it moving forward. There is a plan to put in foundation for the steps. May target date for completion, possibly before.

1/18/19 Radiator pipe burst update- city paid to remove marble, the new radiator arrived and was installed. Kronenberger is going to replace marble and add a grate for easy access without having to remove marble again if there's an issue.

East Forest Park is moving ahead and on target to be completed in October for a November/December grand opening. Once the walls are up, there will be a walking tour with the Commissioners and potential donors. Meetings with the Design team will be scheduled to finalize colors and furniture in the upcoming weeks. Capital campaign has raised 1.3 million, The Library Foundation will be selling bricks for the gazebo area. (\$100 or \$200 for a brick) Mid May cut off for purchase so there is enough time to go to the engraver.

Friends of the Library – First 2 weeks of March is the Penny Campaign at Harris, Dryden, Pope Francis, St. Michael's. Getting wristbands that say "I helped build East Forest Park Library" to give to any child that donates. The Friends will match up to \$5,000

Contract bids are out for security and cleaning.
Went out on February 4th, 2019.

Community Preservation Grant = Library Department received \$138,000 in the FY19 grant round for the East Forest Park gazebo.

A letter of intent will be submitted for the FY20 grant round to restore Historic Forest Park branch ceiling.

FY20 Budget Department Heads meeting with Mayor Sarno on 2/7;



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looking for funding for Read Right Now & additional staff for the new East Forest Park.

Hired Maureen Sullivan for strategic planning, funded by Library foundation. Creating a staff driven steering committee and reaching out to the community. Ms. Sullivan will be invited to the April Commission meeting to review Library vision, mission statement, and values. Had a staff retreat Friday, February 1st.

Jean Canosa Albano- we got so much great information from the staff and talked about the next steps and steering committee nominations. Ms. Albano will chair the committee. The Massachusetts Board of Library Commissioners (MBLC) needs the new strategic plan by October 1, 2019, a preliminary draft will be submitted to the Commission for the June meeting. . A final draft will be completed over the Summer and presented to the Commission at the September meeting for approval. . The final plan will be submitted to the MBLC by October 1. The library is not eligible for LSTA or Construction grants if the plan is not submitted by October 1.

There was a City Council Health & Human Services hearing that Ms. Canosa Albano attended as well to discuss FY20 department budget priorities.

Commissioner Tim Moriarty asked if it was the first time for that meeting. Ms. Canosa Albano responded that yes, it was the first formal meeting with minutes.

Ms. Canosa mentioned that since the last meeting, we've hired Jamillah Vernon as the Community Relations Coordinator. We have also hired an Adult and Youth Service Manager, Diane Houle. She will remain at Indian Orchard and Brightwood until February 25th when she will move over to Central.

The Springfield City library will be taking over Reading Success by 4th Grade (RS4G) from the Davis Foundation. There will be a press conference in March with the Mayor. Commissioners will be invited once a date is confirmed.

Commissioner Lunghi stated that it's a great program and is pleased the Library will oversee the program.

Friday, February 8th there will be a Legislative Breakfast at Storrs Library in Longmeadow, MA to discuss the MBLC State Library Legislative agenda for FY20. March 5th there is a bus trip to the State House in Boston to meet with legislators.



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5. Other Business

Commissioner Fyntrilakis- went to an Outer Belt Civic Association meeting and reported on a discussion regarding traffic lights, traffic patterns, safe streets and crosswalks. Ms. Fyntrilakis brought up the point that the Central Library needs a crosswalk from the front of the building to the parking lot across State street.

Commissioner Cary introduced Commissioner Concepcion and welcomed him to his first Library Commission meeting.

Commissioner Cary mentioned that he would invite a representative from the Mass DOT to attend the March meeting. Parking across the street, crossing during dusk and icy conditions may help make our point.

Commissioner Matthew Reilly proposed a question about the land next door (Diocese land) being used for parking. The Diocese was at one point willing to lease the space wanted for parking since the operating hours were opposite.

Commissioners Fyntrilakis, Cary and Concepcion discussed forming a subcommittee to work on the parking issue separately.

Mr. Cary made a motion for the subcommittee .

Ms. Fogarty reminded everyone that any subcommittee meeting must be public and to let her know the date so that the meeting could be posted on the City website.

More consideration and discussion of the subcommittee meeting followed but no official motion passed.

Commissioner Concepcion discussed a proposal to hold all of the Commission meetings at the Sixteen Acres Branch Library.

Commissioner Cary proposed that this be discussed at a later meeting and voted on by the Commission. However it will be best to host the March meeting at the Central Library because



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Mass. DOT should be aware of the conditions first hand.

Commissioner Reilly stated that the Central branch has all of the Director's office staff already here.

Commissioner Concepcion stated that going through the bylaws he didn't find any provision about discharged employees being able to appeal to the Library Commission. Ms. Fogarty explained that she works with the City Human Resources and Labor Relations Department on all personnel issues.

Commissioner Cary mentioned that the Commission, if they would like more information, could follow up with Attorney William Mahoney, head of the City Human Resources and Labor Relations Department for clarification regarding this issue.

6. - Executive Session Not needed.

7. Adjournment Chair, Stephen Cary, adjourned the meeting at 6:59 p.m

, *Secretary*