



**Minutes of the Regular Meeting of the
Springfield City Library Board of Commissioners**

Place: Central Library Community Room

Date: December 5, 2018

Attending: Commissioners Krysta Fyntrilakis and David Maynard

Absent: Stephen Cary, Meghan Lunghi, Matthew Reilly and Timothy Moriarty

Staff: Molly Fogarty, Library Director
Jean Canosa Albano, Assistant Director for Public Services
Carol Leaders, Business Manager (minute taker)
Maeleah Carlisle, Forest Park Branch Manager

Call to order: Ms. Fyntrilakis called the meeting to order at 5:40 p.m.

Agenda Item	Discussion & Decisions	Action Items
1. Approval of Minutes from the November 7, 2018 and December 5, 2018 Library Commission Meetings	Minutes were not approved due to lack of quorum.	
2. Maeleah Carlisle, Forest Park Branch Manager – Early Literacy Play Spaces	Ms. Carlisle spoke about how libraries’ role in Early Literacy has changed in recent years. Through the 5 practices: Talking, Singing, Reading, Writing and Playing. Libraries create discovery spaces to promote fun, symbolic thinking and acting out stories which encourages developing all the skills needed to start school.	
3. Commission Committee Reports	N/A	
4. Chairman’s Report	N/A	
5. Director’s Report	Ms. Fogarty reported: <ul style="list-style-type: none"> December 12, 2018 the State Street entrance to the 	



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Central Library will be closed in order to prepare for the demolition of the front steps. Marble and new cornice has been delivered. A Press release will be sent out to inform the public of these changes. The handicap ramp will be the only access to the library until the front steps have been repaired and replaced. The public will be able to park in Edward Street lot during this time.

- East Forest Park – the foundation is in; utilities have been installed; and the slab will be poured on December 7 and 14th. Then the installation of the steel will begin. Meetings with the architect continue with regards to the furniture, carpet, tile, colors etc. Will meet again in January to narrow down the choices.
- The Library Foundation along with Library Director, Molly Fogarty attended the East Forest Park Civic Association Meeting on November 13 to give an update on the Capital Campaign which has now raised \$1.1 million. Architect Stewart Roberts also attended the meeting to present a “sneak peak” of the new Library. My-Ron Hatchett gave an update on the status of the construction.
- Ms. Fogarty and Ms. Canosa Albano met with Janet Kelly and Armando Feliciano to discuss a way to continue comprehensive services at the Community Learning Center in Pine Point.
- Ms. Canosa Albano reported on discussions with the Davis Foundation to continue the Reading Success by 4th grade program. A proposal will be submitted fairly soon.
- There has been an interest from the East Springfield Branch community to upgrade the building. The City’s Capital Plan includes an addition for programming and a teen space. Funding may be available for a Planning & Design Grant from the Mass. Board of Library Commissioners in the near future. In the meantime the Library Department will begin to gather information on what the needs are from the community.
- On December 13, 2018 the Library Foundation will be presenting the City with a check for \$500,000 from the Promise Realized Campaign for the new East Forest Park Branch Library.

6. Other Business -

Martha Coons, Young Adult Librarian is retiring. We have received 54 applicants for the Community Relations Coordinator position; 90 + applicants for the page vacancy and



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over 65 for the full time clerical position.

7. Executive Session Not necessary.

8. Adjournment: Commissioner Fyntrilakis adjourned the meeting at 6:32 p.m.

_____, *Secretary*