



**Minutes of the Regular Meeting of the
Springfield City Library Board of Commissioners**

Place: Central Library Community Room

Date: October 3, 2018

Attending: Commissioners Stephen Cary, Matthew Reilly, Meghan Lunghi

Absent: Krysta Fyntrilakis, Timothy Moriarty, David Maynard,

Staff: Molly Fogarty, Library Director
Jean Canosa Albano, Assistant Director for Public Services
Jessica Blasko, Community Relations Coordinator (minute taker)
Shadd Jamison, East Springfield Branch Library Supervisor

Call to order: Mr. Cary called the meeting to order at 5:32 p.m.

Agenda Item	Discussion & Decisions	Action Items
<p>1. Approval of Minutes from the June 6 , 2018 and September 5, 2018 Library Commission Meetings</p>	<p>Minutes were not approved due to lack of quorum.</p> <p>Ms. Canosa Albano noted that in the June 6, 2018 minutes, “DESI” should be spelled “DESE”.</p>	
<p>2. Shadd Jamison, East Springfield Renovations</p>	<p>Mr. Jamison reviewed the various improvements and recent renovations at the East Springfield Branch Library, including: fresh interior and exterior paint, new furniture, a new accessible bathroom, a new front door with an auto-open button, a cell phone charging station, new board games, upgraded electrical work, and additional laptops for public use. One of the last improvements will be a new circulation desk. Ms. Fogarty added that the City of Springfield Capital Plan includes an addition to the East Springfield branch, and that the library will likely apply for a Planning & Design Grant when it is next offered by the Massachusetts Board of Library Commissioners. Mr. Jamison also noted a successful partnership with the East Springfield Neighborhood Council (ESNC), and that the ESNC has provided a large meeting space for some of the library branch’s bigger events. Mr Jamison recognized that he and the rest of the branch staff have planned successful ongoing programs, such as Tai Chi, Chair Yoga, MadLab Science,</p>	



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Comics Club, Craft Your Cares Away, and others. In the near future, the branch staff are planning a diabetes workshop series, two programs with Agawam Paranormal, a Horror Makeup Workshop for teens, a Science of Soda program, and a Fall Fest. The Fall Fest is scheduled from 1-8:30 p.m. on Wednesday, November 14, and will feature live music, a baking contest, and other activities. Mr. Jamison is also on the EXCITE team, which is a group of staff members who attended a series of workshops with the Connecticut State Library in order to better identify community needs. This has resulted in the UNITE Teens program, which will debut at the Brightwood branch on November 1.

**3. Commission
Committee Reports** N/A

4. Chairman's Report Commissioner Cary attended the September 27 event at the East Forest Park branch during which the Chicopee Savings Charitable Foundation presented the Springfield Library Foundation with \$100,000 towards the Promise Realized Capital Campaign. He also attended a Leadership Meeting with library staff on October 1, during which he spoke about the role of the Library Commission. Commissioner Cary noted that there is a lot of overlap between librarian work and social work.

5. Director's Report Ms. Fogarty reported:

- Hearings with DESE were held on 9/24 and 10/1 regarding funding for the Read/Write/Now program. The City law department will submit the library's case in writing, the hearing officer will make a decision, and the library will determine next steps from there.
- Construction at the site of the new East Forest Park branch has begun. An official groundbreaking ceremony will be held at 10:30 a.m. on Monday, October 15. Students from each nearby school will attend the ceremony as well.
- Architect Stewart Roberts, Ms. Fogarty, and some of the library staff will visit the South Hadley library on Wednesday, October 10, to get an idea of some of the furniture options available for the new East Forest Park library. Commissioner Cary has agreed to assist in selecting media technology for the new library's media lab.



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- The Promise Realized Capital Campaign has surpassed the \$1 million mark, thanks to the recent donation by the Chicopee Savings Charitable Foundation.
- Construction and repairs at the Central Library are going slowly due to many delays. The end date is still unknown. The Central Library has seen a 19% drop in visitors due to the construction and obstruction of the back entrance.
- Creation of the Mason Square Reading Garden, funded by a grant from the Lowe’s Foundation, is ongoing. A formal ribbon cutting ceremony will be scheduled for National Library Week in 2019.
- The Mason Square branch opened a new “Primus Bookstore”, which sells used books and gives the profits to the Friends of the Library.

Ms. Canosa Albano reported:

- The City of Springfield is participating in a Professional Fellows program. The two Moroccan participants will be visiting the library on Thursday, October 18.
- Caitlyn Julius from the City of Springfield’s Human Resources department attended a Leadership Meeting on September 10 and shared information about the new Employee Assistance Program.
- 9 people, including staff and volunteers, marched in the Puerto Rican Parade on September 16. Marchers wore sandwich boards depicting the covers of books by or about Puerto Ricans, and other participants rode the Brightwood branch’s “book bikes”.
- A grant application was recently submitted to Greater Senior Services to “Re-EngAGE” with local seniors.

6. Other Business - Discussion of draft of 3D printer policy	Commissioners reviewed a draft of a proposed 3D Printing Policy and gave notes on wording. The policy will up for a vote at the next Commissioners Meeting.
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7. Executive Session	Not necessary.
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8. Adjournment:	Chair, Stephen Cary adjourned the meeting at 6:57 p.m.
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, Secretary