



Minutes of the Regular Meeting of the
Springfield City Library Board of Commissioners

Place: Central Library Community Room

Date: April 5, 2017

Attending: Commissioners Stephen Cary, Matthew Reilly, Timothy Moriarty, and Krysta Fytrilakis.

Absent: Meghan Lunghi, David Maynard, and Lorna Simmons.

Staff: Molly Fogarty, Library Director
Jean Canosa Albano, Assistant Director for Public Services
Carol Leaders, Library Business Manager
Jessica Blasko, Community Relations Coordinator (minute taker)

Call to order: Mr. Cary called the meeting to order at 5:38 p.m.

Agenda Item	Discussion & Decisions	Action Items
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1. Approval of Minutes from the February 1, 2017 and March 1st, 2017 Library Commission Meetings	<p>Commissioner Fytrilakis moved to approve the February 1, 2017 minutes. Commissioner Reilly seconded to the motion.</p> <p>The motion passed.</p> <p>Due to the lack of a quorum, approval of the March 1, 2017 minutes was tabled until the May 3rd Commissioners meeting.</p>	
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**2. Staff Presentation:
Geneva Caffee,
Outreach Programming**

Ms. Caffee works at the Brightwood Branch Library and is active in outreach efforts with the community. She commented that library outreach has increased over the years, which increases word-of-mouth buzz about local library services. Outreach locations include Pride stations, Children’s House, daycares, health centers, Riverview Center, Ronald McDonald House, HeadStart, Chestnut Middle School, various summer camps, and the New North Citizens Council. Outreach often includes stories, activities, and crafts that build literacy and promote the library. Annual community events include the Community Baby Shower and a Kindergarten Graduation, hosted every year at the Brightwood Branch. Last year 285 people attended the Kindergarten Graduation.

**3. Commission
Committee Reports**

Nothing to report.

4. Chairman’s Report

Commissioner Cary said Focus Springfield filmed the Fidel Castro Tapes program at Sixteen Acres on March 25th, including comments from former City Councilor Clodo Concepcion. The video will be available soon.



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**5. Vote on Waiving
Teen Fines**

Ms. Canosa Albano shared data detailing how much teens owe the Springfield City Library in late fees and lost materials costs vs. how much has been paid.

Commissioner Moriarty commented that teens should not receive any fine forgiveness unless they participate in the Summer Reading Club.

Commissioner Reilly suggested that teens receive a “golden ticket” enabling fine forgiveness once they check out at least one library item.

Commissioner Fytrilakis moved to give library staff the authority to waive late fees for teens who participate in the 2017 Summer Reading Club. Commissioner Reilly seconded the motion.

The motion passed.



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6. Director's Report

Ms. Fogarty reported

- On March 6th, City Council approved the schematic design for the new East Forest Park Branch.
 - On March 7th, there was a budget hearing with the Mayor, during which the Library requested level-service funding. A decision regarding this request has not yet been announced.
 - The Friends of the Library completed their annual campaign mailing in late March.
 - On March 21st, Ms. Fogarty, Ms. Canosa-Albano, and Ms. Blasko met with TSM regarding design work they will be doing for the Library, including a case statement for the feasibility study.
 - On April 4th, feasibility study letters were sent out, and interviews with stakeholders are scheduled from April 12th- April 28th.
 - On March 27th, Ms. Fogarty, Ms. Canosa-Albano, and Ms. Blasko met with Kay Simpson, President of the Springfield Museums, and Larissa Murray, Director of Museum Education, to discuss partnering in a number of activities related to the opening of the Seuss Museum this summer. The library will be marching in a parade on June 3rd in honor of the Seuss Museum opening.
 - On April 18th at 7pm, Ms. Fogarty will be talking to the East Springfield Civic Association about plans for the East Springfield Branch and programming scheduled for that location.
 - Bids for construction and repairs at the Central Library are due April 5th.
 - Ms. Canosa Albano reminded the group that there will be a ribbon-cutting ceremony to officially open the new Community Room at the Indian Orchard Branch, April 12th at 1:30pm. Representative Welch is expected to attend.
 - Ms. Canosa Albano briefly reviewed two LSTA grant proposals submitted by SCL staff. The first is called "Mind in the Making" with the Indian Orchard Branch, and it focuses on spaces and materials for ages 0-5. The second, called "Citizenship Corners" will be in conjunction with Library Express at Pine Point and the
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7. Other Business

Commissioner Fyntrilakis praised the Fidel Castro Tapes program, the Tai Chi program series held in February, and a recent program featuring Katherine Kraver, author of the book *The Boy with the Red Shoes*. She also said that she spoke to Rep. Puppolo's staff about getting a crosswalk in front of the Central Library. Commissioner Fyntrilakis also noted that Kathleen Joyal had passed away and that donations in her name are going to the Friends.

8. Executive Session Not necessary.

Adjournment: Commissioner Cary adjourned the meeting at 7:25 p.m.

Lorna Simmons, *Secretary*