

Appendix 2. Suggestion for Materials Purchase Form

SPRINGFIELD CITY LIBRARY
Suggestion for Materials Purchase

Date _____

Library _____

The format of the material I'm suggesting for purchase is (circle one): Book / Large Print Book / Music CD / Spoken Cassette / Spoken CD / VHS Tape / DVD / Other (specify):

Title: _____

Author/Artist: _____

Any other specifics about the item (subject, ISBN number, etc.) _____

Where did you hear about this item? Why do you think the library should purchase it?

Would you like this item held for you? _____ Would you like us to contact you regarding this request?

If you answer "yes" to either question, please provide your contact information:

Name: _____

Phone and/or e-mail address: _____

Library card number (needed to hold the item for you): _____