

Free Computer Classes: February, 2012

Sign up soon as classes fill quickly!

<p>Tuesday, February 7</p> <p>1-2:30 p.m.</p>	<p>Introduction to the Web: Explore the web using Internet Explorer, discover basic web navigation, and learn efficient web searching strategies. This basics class is part lecture, part "open clinic", with a chance to practice and ask questions. <i>Led by Matthew.</i></p>
<p>Saturday, February 11</p> <p>10-11:30 a.m.</p>	<p><i>~~ Special class ~~</i></p> <p>Health Help Online—Focus on Pain Management: Finding relevant and reliable health and medical information can be difficult, but Baystate librarian Margot Malachowski makes it easy in this hands-on workshop geared especially for people looking to better manage pain. The ability to use a keyboard and a mouse is assumed.</p>
<p>Tuesday, February 14</p> <p>1-2:30 p.m.</p>	<p>Advanced Web: Explore the deep web and discover what Google cannot find for you. Learn advanced searching tricks to maximize your search results. Experience with basic web searching is expected. <i>Led by Donna.</i></p>
<p>Saturday, February 18</p> <p>10-11:30 a.m.</p>	<p><i>~~ Special class ~~</i></p> <p>Finding Job Advertisements Online: Where are the best places to look for job advertisements? Are some website more helpful than others? This class gives you practical tips for finding job ads, and explores key job advertising websites. A basic familiarity with the web including email is recommended. <i>Led by Lori.</i></p>
<p>Tuesday, February 21</p> <p>1-2:30 p.m.</p>	<p>Introduction to Excel: Excel can help manage household and small business budgets and with creating address books, membership lists, and much more. This class covers spreadsheets, formulas, and data entry. Basic knowledge of computers is assumed. <i>Led by Anna.</i></p>

~~ Hi!Tech workshops are held in the Central Library's Computer Lab. ~~

To sign up, please visit any Springfield City Library branch and speak with a librarian,
or call 413-263-6828 ext. 213,
or use the Library's online calendar at www.springfieldlibrary.org/hitech.html.